

# **Catawba County Emergency Medical Services Standard Operating Guidelines**

## Notification of Death

This policy provides a guideline for the notification of key personnel in the event of a death or serious illness of an immediate family member of any EMS employee.

- Employees must notify their immediate supervisor of any death or serious illness of their immediate family members.
- The supervisor must immediately contact the Specialty Services Coordinator during normal operating hours or the EMS Manager and/or on duty Shift Supervisor after regular business hours.
- The appropriate person should page the EMS Manager, Training Officer, and all Shift Supervisors as soon as possible.

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